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**STATE OF HAWAI'I | KA MOKU'ĀINA 'O HAWAI'I
DEPARTMENT OF LAND AND NATURAL RESOURCES
LAND DIVISION**

75 Aupuni Street, Room 204
Hilo, Hawaii 96720
PHONE: (808) 961-9590
FAX: (808) 961-9599

February 10, 2023

TO: Prospective Vendor

FROM: Pua Ishibashi, Land Agent
Hawaii District Land Office

RE: Trash cleanup and secure entry of Trash Site on State Lands at Keokea, Puna, Hawaii Island, identified as TMK: (3)-1-2-007:030.

PROPERTY DESCRIPTION:

A site (Trash Site) that has been accumulating trash has recently been discovered on State Lands in Keokea, Puna, Hawaii, as shown on the attached **Exhibit A**. The Trash Site is just off the Pahoa Kalapana Road near the 18 mile marker and covers an area of approximately 75 by 30 feet. The Trash Site currently consists of 8 vehicles and residential type trash. Note: This solicitation does not include the removal of abandoned vehicles.

SCOPE OF WORK:

- Vendor shall remove all trash (introduced material) from Trash Site area. Cleanup shall include trash on the ground, immediate area and entry area along Pahoa Kalapana Road (Hwy 130).
- Vendor shall place large boulders across site entrance, approximately 20 feet wide, to prevent vehicles from entering site.
- Note: Boulders shall be placed no less than 5 feet apart.
- Note: Boulders shall be large enough to require heavy equipment to move.

NOTES:

- Contract to clean Trash Site does not include the removal of abandoned vehicles. All abandoned vehicles will be removed by the Abandoned Vehicle division of the Department of Environmental Management, County of Hawaii.
- It is strongly recommended that Vendor visit site before submitting an Offer.

BID/CONTRACT PROVISIONS:

- Trash Site cleanup shall begin immediately (1-2 days) after vehicles are removed from the site by the County of Hawaii.
- Trash Site cleanup shall be completed within 1-3 days form initiation of cleanup.
- Securing site with boulders shall be completed within (1-2 days) after site cleanup is completed.
- The DLNR will coordinate with the County of Hawaii and Vendor, to remove vehicles, cleanup and secure site in a manner to reduce the risk of illegal dumping at the site during this process.
- Contract payment will be contingent upon inspection and approval of work completed.

INSURANCE REQUIREMENT:

The following minimum insurance coverage(s) and limit(s) shall be provided by contractor:

<u>Coverage</u>	<u>Limits (no less than)</u>
Commercial General Liability	\$1 million per occurrence/\$2 million aggregate
Automobile Liability	\$1 million per accident

Each insurance policy required shall contain the following clauses:

1. “This insurance shall not be canceled, limited in scope of coverage or non-renewed until after 30 days written notice has been given to the State of Hawaii, department of Land and Natural Resources, Land Division, 75 Aupuni Street, Room #204, Hilo, Hawaii 96720.”
2. “The State of Hawaii is added as an additional insured as respects to operations performed for the State of Hawaii.”
3. “It is agreed that any insurance maintained by the State of Hawaii will apply in excess of, and not contribute with, insurance provided by this policy.”

The minimum insurance required shall be in full compliance with the Hawaii Insurance Code.

Prior to issuance of a purchase order, the Contractor agrees to deposit with the State of Hawaii, certificates of insurance necessary to satisfy the State that the insurance provisions have been complied with.

HAWAII COMPLIANCE EXPRESS:

Vendor compliance will be conducted via Hawaii Compliance Express (HCE). It is the responsibility of the Vendor to ensure they are registered with HCE and their information is updated and accurate.